**Motion Date:** 13 April 2019

**Motion Name:** Section 7 – Meetings, Section 11 - Amendments

Submitted By: Tim MacPherson – District Chair

Seconded By: Kim Paradis – VP Administration

**Current Wording:**

### 7.3 Proposed Amendments

All proposed amendments to the By-Laws and any other Governing documents must be published at least fifteen (15) days in advance of the meeting.

###  Special General Meeting

A Special General Meeting (hereinafter the “SGM”) may be called at any time by the Chair of the Executive Council or if requested by a majority vote of the Executive Council. Notice of a SGM shall be posted on the CMHA website at least fifteen (15) days in advance. Proposed amendments and notices of motion must be presented to the Executive Council in writing at least ten (10) days prior to the SGM.

### AGM/SGM

The CMHA By-Laws shall only be amended at the AGM or a SGM convened specifically for that purpose. Notice of the proposed amendment shall be handed to the Secretary of the Executive Council in writing at least thirty (30) days prior to the date of the meeting and shall be available on the CMHA website at least fifteen (15) days prior to the date of the said meeting.

**New Wording: CHANGE**

Delete Section 7.3

###  Special General Meeting

A Special General Meeting (hereinafter the “SGM”) may be called at any time by the Chair of the Executive Council or if requested by a majority vote of the Executive Council. Notice of a SGM shall be posted on the CMHA website at least fifteen (15) days in advance.

### AGM/SGM

The CMHA By-Laws shall only be amended at the AGM or a SGM. Notice of the proposed amendment(s) shall be emailed to the Secretary of the Executive Council as follows:

* AGM: at least twenty (20) days prior to the date of the AGM.
* SGM: at least ten (10) days prior to the date of the SGM.

Proposed amendments shall be available on the CMHA website as follows:

* AGM: at least fifteen (15) days prior to the date of the AGM.
* SGM: at least five (5) days prior to the date of the SGM.

**Rationale for Change:**

The information surrounding the deadline to submit amendments to the CMHA By-Laws for either an AGM or SGM was across many sections within the By-Laws including when they needed to be posted on the CMHA website for the membership. This motion moves all the dates to SECTION 11 – Amendments.